



**NOTICE AND AGENDA  
CITY OF TREASURE ISLAND, FLORIDA  
SUSTAINABILITY COMMITTEE  
REGULAR MEETING  
CITY HALL AUDITORIUM, 120 108<sup>TH</sup> AVE,  
TREASURE ISLAND, FL 33706  
JULY 11, 2018 AT 1:30 PM**

Welcome to the City of Treasure Island Commission Meeting. If you wish to speak on a topic which is on today's agenda, a speaker's form [available in the rear of the room] must be completed and given to the City Clerk. Please do not address the Commission from your seat, but rather from the podium where your comments can be heard by all and recorded as required by Florida law. Unscheduled topics may be presented under the Public Comments section of the agenda.

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER**

Robert Minning  
Alicia Atik  
Armando Alemany  
Helen Featherston  
Michele Smith

Chairperson  
Vice Chairperson

**III. CONSIDERATION OF THE JUNE 13, 2018 MEETING MINUTES**

1. Approval of June 13, 2018 Sustainability Committee Regular Meeting Minutes

**IV. ITEMS OF BUSINESS**

1. *Guest Speaker Presentation*
2. *Brief History of the Beach Stewardship Committee*
3. *Adoption of Committee Goals*
4. *Annual Sea Oat Planting*

**V. COMMITTEE MEMBERS / STAFF REPORTS**

**VI. PUBLIC COMMENT**

**VII. ACTION ITEMS**

**VIII. THE NEXT MEETING IS CURRENTLY SCHEDULED FOR AUGUST 8, 2018**

**IX. ADJOURNMENT**

For any person desiring to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based [F.S. 286.0105]. NOTE: Any transcript shall be requested and made by the individual requesting same at his or her own expense. Therefore, a court reporter may be desired or required accordingly.

Any person with a disability who needs any accommodation in order to participate in this proceeding is entitled to assistance at no cost. Please contact the Office of the City Clerk in writing at 120 108th Avenue, Treasure Island, FL, 33706 or by phone at (727) 547-4575 at least two working days prior to the meeting to advise what assistance is needed.



**CITY OF TREASURE ISLAND, FLORIDA  
SUSTAINABILITY COMMITTEE  
REGULAR MEETING MINUTES  
CITY HALL AUDITORIUM, 120 108<sup>TH</sup> AVE,  
TREASURE ISLAND, FL 33706  
JUNE 13, 2018 AT 1:30 PM**

The meeting was called to order at 1:35 PM by

**I. PLEDGE OF ALLEGIANCE**

City Attorney Jennifer Cowan led the Pledge of Allegiance.

**II. CALL TO ORDER**

City Attorney Jennifer Cowan called the June 13, 2018 Sustainability Committee meeting to order at 1:35 PM.

Attendee Name	Title	Status	Arrived
Alicia Atik	Vice Chairperson	Present	
Armando Alemany	Committee Member	Present	
Helen Featherston	Committee Member	Present	
Michele Smith	Committee Member	Absent	
Robert Minning	Chairperson	Present	

It was noted that Ms. Michele Smith reported her absence.

**III. SWEARING IN OF SUSTAINABILITY COMMITTEE MEMBERS**

Deputy City Clerk Celine Kidwell administered the Oath of Office and Committee Members Alemany, Atik, Featherston, and Minning were sworn in.

- District 1, Armando Alemany
- District 2, Alicia Atik
- District 3, Helen Featherston
- At Large, Bob Minning

**IV. APPOINTMENT OF COMMITTEE CHAIR AND VICE CHAIR**

City Attorney Jennifer Cowan asked if any committee member was interested in serving as Chair or Vice Chair for the Sustainability Committee.

Committee Member Bob Minning expressed interest in volunteering as Chair.

Committee Member Armando Alemany moved to appoint Robert Minning as Chair of the Sustainability Committee. Committee Member Alicia Atik seconded the motion. A voice vote was unanimous in favor of the motion.

*The motion carries.*

Committee Member Alicia Atik volunteered to be Vice Chair.

Committee Member Alemany moved to appoint Alicia Atik as Vice Chair of the Sustainability Committee. Committee Member Helen Featherston seconded the motion. A voice vote was unanimous in favor of the motion.

*The motion carries.*

Minutes Acceptance: Minutes of Jun 13, 2018 1:30 PM (Consideration of the June 13, 2018 meeting minutes)

## V. DISCUSSION AND ADOPTION OF RULES OF PROCEDURE

City Attorney Jennifer Cowan explained that the rules and procedures that are in the meeting packet are the same rules and procedures that are used by Commission and other City Committees. Ms. Cowan advised that there are some changes that are unique for the Sustainability Committee. Ms. Cowan identified the changes from the Article I, Sustainability Committee, Rules and Procedures for Regular and Special Meetings as presented.

Vice Chair Atik asked what establishes a quorum. Ms. Cowan advised that a majority of three (3) committee members shall constitute a quorum at any regular or special meeting of the committee.

Member Helen Featherson moved to adopt the Rules of Procedure of the Sustainability Committee as written. Member Alemany seconded the motion. A voice vote was unanimous in favor of the motion.

*The motion carries.*

## VI. CITY ATTORNEY REVIEW OF OPEN MEETINGS AND PUBLIC RECORDS

City Attorney Jennifer Cowan and Attorney Nicole Poot, Lewis Longview Walker, P. A., presented an overview of Sunshine Law, Open Meetings, Public Records Act and Ethics for the Sustainability Committee.

## VII. ITEMS OF BUSINESS

Assistant Director of Public Works Stacy Boyles introduced herself and Director of Public Works Michael Helfrich. Ms. Boyles explained that she will be the appointed City Staff to the Sustainability Committee and if she is not available Mr. Helfrich will sit in her stead.

Ms. Boyles made the following recommendations for the Committee's consideration:

- Frequency of Meetings - The Sustainability Committee meets bi-monthly on the second Wednesday of the month. Per Sustainability Committee Rules and Procedures for Regular and Special Meetings, the Committee, a working committee, may hold a monthly meeting, if elected so.
- Suggested Goals - City Staff will bring forward goal suggestions for the Committee's consideration. However, an initial list of Committee Goals from the Resolution 18-26 were suggested for the Committee's consideration.
- Per the March 20, 2018 City of Treasure Island Commission Meeting, Committee goals will be developed and voted on by committee members and may evolve over time. Several goals will be suggested at the first meeting including:
  - Develop, maintain and enhance key relationships (i.e. Pinellas County, US Army Corps of Engineers, Florida Department of Environmental Protection)
  - Act as advocates for the City's beach and environment
  - Aid in the feasible integration of sustainability practices into City projects and activities
  - Work with staff to develop and subsequently update the City's Sustainability Plan
  - Organize, promote, and participate in sustainability events (i.e., vegetation plantings, invasive removal, Arbor Day)
  - Enhance public sustainability education
  - Satisfy grant and recognition requirements
- Action Items - Adding another agenda item called Action Items would allow the Committee to better formally track and accomplish agenda item goals or tasks.

- Sea Oat Planting - Each year, Pinellas County Coastal Management provides sea oats to coastal municipalities. The City purchases additional sea oats. The Pinellas County will notify the City when to pick up the sea oats usually two weeks before. The planting will begin in the north end of the City. Each City will be responsible for organizing a volunteer planting effort and for obtaining permits from the Florida Department of Environmental Protection (FDEP) for the planting project. The sea oat planting was the main Beach Stewardship Committee's annual events.

## VIII. COMMITTEE MEMBERS / STAFF REPORTS

Assistant Director of Public Works, Ms. Boyles reported on the following of City projects.

- Beach Nourishment Project 2018 - This beach nourishment project will provide for increased storm protections for property owners, recreational opportunities for beach visitors and habitat for shorebirds and nesting sea turtles along the gulf coastal municipalities. In April, the renourishment project started in Treasure Island's Sunshine Beach ending in Sunset Beach.
- Ordinance 18-03 Recycling and Solid Waste Management - Kessler Consulting Inc. assisted the City in the development of the new ordinance and multi-family recycling plan. This recycling program will provide onsite recycling service to approximately 3,100 multi-family dwelling units. The program start date is scheduled for the week of December 1, 2018.
- Ordinance 18-04 Coastal Lighting Standards - it is not permissible for artificial lighting to be seen from the beach during nesting and hatching season unless the lighting meets one of the following criteria:
  - The light is a long wavelength bulb of 560 nanometers or more, the lowest possible wattage for the application, and the light source cannot be directly seen; or
  - The light has been approved by the City of Treasure Island; or
  - The lighting is being used by public safety officials and then it shall comply with this ordinance to the greatest extent practical; or
  - The lighting is erected on publicly-owned or publicly-leased facilities which shall comply with this ordinance to the greatest extent practical.

Local Planning Agency (LPA) approved May 20, 2019.

Following discussion, the Committee decided to add to the Sustainability Committee's agenda.

- 15-minute Guest Speaker Presentation - Chair Minning offered to arrange for a speaker to 15-minute presentation with Q & A to follow for future meetings. If you have presenter ideas, please notify the Chair and/or City Clerk.
- Agenda item called Action Items will be placed on the regular meeting agenda.
- Committee Member Alemany asked for to be placed on the next meeting's agenda a brief presentation about the development of the Sustainability Committee, history of the Beach Stewardship Committee, which was sunsetted, what was their accomplishments accomplished and not carried out.

## IX. PUBLIC COMMENTS

Susanne Suchodolski, Sunset Beach Shop, 9641 Gulf Blvd.

Ms. Suchodolski discussed as a local business owner the importance to reuse, recycle, and reduce. She has been encouraging other local business to reduce their carbon footprint.

## X. ADJOURNMENT

Chair Minning adjourned the June 13, 2018 Sustainability Meeting at 3:04 PM. The next scheduled regular meeting is Wednesday, July 11, 2018.

Minutes Acceptance: Minutes of Jun 13, 2018 1:30 PM (Consideration of the June 13, 2018 meeting minutes)